**Instructions**: Thank you for your interest in the National Center for Interpretation (NCI). In order to understand your program testing needs, we need some basic information. Please complete and submit this document. After we review your needs, we will contact you and may ask you some further questions in order to provide you with a quote. Please keep in mind that it may take up to two (2) months to organize a customized interpreter testing program. Bear in mind that customized program costs may differ from our standard testing options depending upon location, total number of testing candidates, time of year, and other variables. Our aim is to always provide the best quality testing at the best price.

**Contact Information**: The contact person must be a representative of the organization or group who will assume financial and other responsibilities for the program. Please provide all information below:

Name of Contact: __________________________ Title of Contact: __________________________

Name of Organization: __________________________

Website: __________________________

Mailing Address: __________________________       Phone: __________________________

Fax: __________________________       Email: __________________________

What additional information do you need from us (e.g., Tax I.D., application for approved vendor status) to facilitate this training? __________________________

**Program Date**: Approximately what dates do you expect the program to run?

Best program dates: __________________________

Alternate program dates: __________________________

**Program Location**: Where will the program take place? Testing rooms must be in a quiet, accessible location.

☐ At the University of Arizona (or a similar location in Tucson, AZ)

☐ At another location (please indicate): __________________________

Are you able to reserve and cover costs for this space? ☐ Yes ☐ No

(If not, NCI will seek and reserve an appropriate location)

**Program Goal**: What would you like to learn about the testing candidates through this assessment process? How will you use this information? Please be as specific as possible:
Program Focus: What type of testing program would you like? Please check the appropriate boxes below to indicate either: (1) the existing NCI testing you would like, or (2) your customized testing needs.

(1) Existing NCI Testing Options (all tests available in Spanish/English unless otherwise noted.)
Training options are also available.

<table>
<thead>
<tr>
<th>Testing Options</th>
<th>Focus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Interpreter Competency Examination</td>
<td>Assure proficiency to work in medical settings</td>
</tr>
<tr>
<td>Court Interpreter Certificate of Proficiency</td>
<td>Assure proficiency to work in state court settings</td>
</tr>
<tr>
<td>Municipal Court Interpreter Test</td>
<td>Assure proficiency to work in municipal court settings</td>
</tr>
</tbody>
</table>

(2) Customized Testing

We are interested in:
- ☐ Having NCI provide testing
- ☐ Licensing the customized test(s)
- ☐ Purchasing the test(s) outright


Desired Testing Format:
- ☐ Performance Testing (requires subject matter experts to score—evaluator training available)
- ☐ Written Test: ☐ Multiple-Choice  ☐ Open-ended
- ☐ Online Test: ☐ Multiple-Choice  ☐ Open-ended

Language(s) of Testing:
- ☐ Spanish/English
- ☐ Other Language Pair (please specify): ______________________ / ______________________
- ☐ Single Language (please specify): ______________________

Area(s) of Focus:
- ☐ Court/Legal
- ☐ Medical
- ☐ Education
- ☐ Community
- ☐ Immigration
- ☐ Introductory/General
- ☐ Interpreting—If you wish to focus on specific modes, specify:
  - ☐ Consecutive  ☐ Simultaneous  ☐ Sight Translation
  - ☐ Translating
  - ☐ Specialized Language Proficiency and Acquisition
  - ☐ Ethics/Protocol/Culture
- ☐ Other (Please specify how you would like to customize your testing):

Estimated Number of Testing Candidates: _______ Number under the age of 18: _______

Approximate Language Proficiency of Testing Candidates:

<table>
<thead>
<tr>
<th>Language</th>
<th>Beginning</th>
<th>Intermediate</th>
<th>Advanced</th>
</tr>
</thead>
<tbody>
<tr>
<td>English:</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Spanish:</td>
<td>☐</td>
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<tr>
<td>Other:</td>
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